



## CALL FOR CANDIDATES

December 14, 2023

Dear Lake Pointe at Lavon Homeowner(s),

As managing agent for the Lake Pointe at Lavon Homeowners Association, Inc., we are pleased to announce that a Virtual Annual Election Meeting of the Members will soon be scheduled. The purpose of the meeting will be to elect three (3) members to the Board of Directors and to discuss normal business of the Association. This notice is to provide Class A Members who are interested in serving on the Board of Directors the opportunity to submit a completed Candidacy form.

If you would like to nominate yourself or another Member as a candidate for the Board of Directors, please complete the enclosed form and return it, using one of the available methods listed below. **Due to the virtual format for this meeting, there will be no write-in candidates or floor nominations accepted.** It is especially important that all Candidacy Forms be returned by or before the following deadline.

**For the candidate's name to be placed on the ballot, a completed Candidacy form must be received no later than Wednesday, December 27<sup>th</sup>, 2023, at 5:00 p.m.**

Candidate Forms may be returned using one of following methods:

**Please place Lake Pointe at Lavon, Annual Election Meeting, in the subject line.**

- ❖ E-mail: [victor@essexhoa.com](mailto:victor@essexhoa.com)
- ❖ Fax: (469) 342-8205; Attn: Victor Corcoran
- ❖ Submitted online through the Association's website: [www.lakepointeatlavonhoa.com](http://www.lakepointeatlavonhoa.com)

Regular US Mail:

- ❖ Lake Pointe at Lavon HOA  
c/o Essex Association Management, LP  
Attn: Victor Corcoran  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006

After the deadline for returning the candidacy form, we will send the Meeting Notice Packet which will include, Notice, Agenda, Ballot with Candidate Forms, and Proxy. Should you have any questions, please submit an inquiry from the "Contact Us" tab located on your Association's website.

Sincerely,

Essex Association Management, L.P., Managing Agent

On behalf of Lake Pointe at Lavon Homeowners Association, Inc.

cc: HOA File

Enclosures: Candidacy Form

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030  
[www.lakepointeatlavonhoa.com](http://www.lakepointeatlavonhoa.com)